



Chesterfield County Preservation Committee

9901 Lori Road, Room 203
P.O. Box 40
Chesterfield, VA 23832-0040

Telephone: (804) 796-7192
Fax: (804) 706-7629
Email: haaschs@chesterfield.gov

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

1 Date: _____

Applicant's Name: _____

Address of property for which alterations are proposed:

Owner of Property (if other than applicant): _____

Address of Property Owner: _____

Telephone Number of Property Owner: _____

Signature of Property Owner: _____

2 LOCATION INFORMATION

Tax Map Number: _____

Date When Original Portion of Structure Built: _____

Date(s) of Subsequent Additions (if any): _____

3 Type of Alteration:

☐ New Construction

☐ Alteration of Existing Structure(s)

☐ Demolition of Existing Structure(s)

Description of Proposed Alterations (design, materials, landscaping, etc.):

4 Person or Company Doing Renovation Work: _____

Other Supporting Material: _____

Property Owner's Signature: _____

5 NOTE TO PROPERTY OWNER

If you wish to give someone else the authority to present this application and speak on your behalf, please fill out the following statement:

I, _____, authorize _____ to serve as my representative in all discussions, meetings, or transactions related to this application.

(Property Owner's Signature)

If neither you nor a designated representative can attend the Committee's meeting, and if you would like the Secretary to present this application for you, please sign the following statement:

I authorize the Secretary of the Chesterfield County Preservation Committee to present this application on my behalf. If the Secretary is unable to answer any questions that the Committee may have, I understand that this application will have to be deferred.

(Property Owner's Signature)

OFFICE USE ONLY - DO NOT WRITE IN THIS SPACE

APPLICATION NUMBER: _____

DATE RECEIVED: _____ DATE REVIEWED: _____

☐ GRANTED

☐ DENIED:

REASON FOR DENIAL: _____

SIGNATURE OF MEETING CHAIRPERSON: _____

SIGNATURE OF SECRETARY: _____